

Quality & Compliance Manager



- Full-Time Position

- Location: Corporate

- **Position Summary:**

- Responsible for monitoring, implementation and evaluation of processes and programs to meet regulatory requirements and standards of practice. Assures compliance with current State and Federal regulations, and Hospice of Hilo policies and procedures.
- Compiles data, analyzes trends, and presents monthly reports. Based on information collected, identifies and manages strategies for improving excellence in patient care in collaboration with clinical & operational leadership.
- Leads committees within the organization and develops creative strategies resulting in measurable outcomes related to quality, performance improvement and compliance – such as through participation in Medication Management, Infection Control, and Safety & Emergency Management Committees.
- Ensures that there are processes in place to monitor and measure all activities related to performance improvement. Educates staff regarding performance improvement plan and involves staff in performance improvement activities.

- **Skill & Knowledge Requirements**

- Demonstrated organizational and critical thinking, analytical skills, detail-oriented and follow up
- Ability to read and comprehend data in order to make improvements as well as compiling information to report to the Leadership Team and/or to the Board of Directors.
- Understands HIPAA, OSHA, local State & Federal regulations as it applies to Hospice.
- Excellent organizational skills with attention to detail. Ability to navigate electronic medical record database.

- **Educational and Experience Requirements**

- Bachelor's degree or equivalent work experience (4 yrs or more).
- Minimum of two (2) yrs management experience in healthcare industry with focus on project management and implementing/monitoring quality improvement plans.
- Hospice experience preferred however not required.

- **Click the link below to APPLY!**

- <http://www.ondemandassessment.com/verify/apply/ySy mSAR/CnEaaaCh>